



Media Studies Internship Program Application

Thanks you for your interest in interning with Buzzworthy Media Group LLC. d.b.a LoudGenius.com. LoudGenius.com is currently seeking motivated students who enjoy working in a fast paced environment.

Our internship program is an excellent opportunity for students to gain invaluable experience within all aspects of entertainment.

Please read the following guidelines that apply to the Media Studies Internship Program before filling out your application.

GETTING STARTED: This Internship Application is an agreement between the student, the Internship Coordinator, and the Department of Media Studies/Communication Arts. By signing this document the student's signature agrees that he/she will fulfill the internship requirements. The intern coordinator agrees that he/she will involve the student in certain activities. The Communication Arts Department agrees on behalf of the University to grant 1 course credit for each set of **50 hours** completed and documented. Students may receive up to **3 Total course** credits upon successful completion of **150 max hours**.

APPROVAL: The Director of the Internship Program must approve the Media Studies Internship Program Application. The Chair of the Department may do this in the Director's absence. No internship will be counted for credit unless it has been approved and is on file **before** the internship begins.

If the student decides in the first **2 weeks (Drop/Add Period)** the internship does not align with their career goals, the internship coordinator may agree to terminate the internship. If no agreement can be reached, the Director of the Internship Program or the Chair of the Media Studies Department may release the student from the agreement on the understanding that **no credit** will be received for internships that are not completed.

Students must observe drop/add deadlines for internships in exactly the same manner as for regular coursework, lest the student receive a "W" for dropping the course late.

REQUIREMENTS: Internships are worth one credit for every **50 hours of work completed**. Each student will be required to submit a Mid-Term Progress Report, Final Paper, and a Student Evaluation. Failure to file these items in a timely manner will result in the withholding of credit for the internship.

Mid-Term Progress Report - This is a 400-800-word paper submitted by the student that describes the progress of the internship, skills and what they have learned up to this point. Interns Must also document the successes and challenges of the experience. If there are serious issues or problems, they may be addressed in a meeting or conference between the student, Media Studies, and the sponsor. Mid-term Progress Reports are due on or before

Fall Semester: October 30

Spring Semester: March 30

Final Paper - Students are expected to complete a Power Point presentation at the end of their internship each semester. This should be reflective, critical, and analytic in nature. The Power Point needs to address the experience of working to create a news story, establish client relations, assess the design process of working in a group or team situation, address issues of audience and their effect on the shape of media communication, or any other aspect of the experience that allows for critical insight. Final Papers are due on or before the final day of classes of the semester in which the internship was completed.

Evaluations - Online Evaluation Forms are due on or before the final day of classes of the semester in which the internship was completed. A copy of the Student Evaluation is available online www.LoudGenius.com

All of the following information must be completed prior to starting the internship.

STUDENT FULL NAME: _____

STUDENT EMAIL: _____ STUDENT ID #: _____

STUDENT PHONE #: _____

INDICATE THE SEMESTER THE STUDENT PLANS TO ENROLL IN INTERNSHIP FALL _____ or SPRING _____

NAME OF THE ORGANIZATION FOR INTERNSHIP: _____

NAME OF INTERNSHIP SUPERVISOR: _____

TITLE OF INTERNSHIP SUPERVISOR: _____

SCHOOL ADDRESS (street): _____

(city): _____ (state): _____ (zip code): _____

PROFESSOR EMAIL: _____

PROFESSOR DIRECT PHONE #: _____

INTERNSHIP GOALS:

These can be practical, professional, and/or intellectual goals, but they must be realistic and achievable. State specific goals for what the student is expected to learn, how the student is expected to learn it, and how will it allow the student to learn something (s)he cannot learn otherwise. How will the goals be assessed? Establish criteria for a mid-term progress report and a final evaluation. Be as specific as possible.

STUDENT TASKS:

What kinds of tasks and/or experience do you want to gain during this internship? Interns will be required to post daily to LoudGenis.com on the latest updates taking place in Music, Comedy and Sports. Interns will be expected to perform these task on a regular basis.

TIME COMMITMENT:

How many hours each week do you expect to spend at the internship? What is the internship start and end date?

I understand that this internship is to receive academic credit. Questions regarding the Internship Program should be directed to the Bria Janelle.

“By signing this document, I will adhere to the Internship Guidelines and Requirements.”

STUDENT SIGNATURE: _____
(required)

SUPERVSIOR SIGNATURE: _____
(required)

PLEASE SUBMIT THIS APPLICATION VIA E-MAIL TO:

Bria Janelle
Internship Coordinator
Email: info@loudgenius.com